

Heiko Dombrowe
Head of Network Infrastructure Department

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Reference

Mrs. Katarína Ružovičová, born 22nd July 1980 has been working for Network Infrastructure Department since February 2003 as a Specialist for quality management. Her main tasks were to provide administrative support for the department and for project organisations as well, such as collection and entering of personal data to systems, organisation of meetings, provision of entrance cards and being in charge of evidence lists. Additionally she signed responsible to take minutes of meetings and to prepare presentations including their translation from Slovak to English and vice versa.

Due to her excellent knowledge about web page design she got the task to establish an intranet portal aimed on information exchange for the entire Production and Service Division, which was extended by the Marketing Division part later on. Mrs. Ružovičová took comprehensively care of designing and publishing of all relevant information and articles in time. She played a major role in redesigning of ST's internal magazine "Impulz" and the planning and practical implementation of the re-branding of ST Intranet pages.

Mrs. Ružovičová got used to her job very quickly. She was able to integrate herself in the team. Her way of cooperation and support provided was appreciated by all colleagues within the department, other units and in the regional organisations as well, without exception. She was always open for new tasks and requests due to a changed environment. She is result oriented and she usually exceeds the expectations.

Most favourable was Mrs. Ružovičová's active approach to comprehensively take care of all tasks assigned to her, even out of departmental borders. She is able to convince others, to moderate meetings and to summarize and monitor the results. She showed a high flexibility and creativity in solving her tasks. Her respectful cooperation with the colleagues, openness and integrity could serve as an example.

Mrs. Ružovičová's excellent English language skills and her way of communication were appreciated by higher management as well.

Mrs. Ružovičová asked for termination of her contract with ST. I personally want to express my thanks to her for the excellent work she has done and I wish her for the personal and professional future all the best and success.



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